

**PROCEDURES REGARDING TELEPHONIC APPEARANCES**  
**Effective September 11, 2007**

Telephonic appearances before Judge Maureen A. Tighe in courtroom 302 are generally allowed. ***No telephone appearances are allowed for the chapter 13 calendar.*** However, in order to appear telephonically, counsel must strictly adhere to the following procedure:

Standard Procedure

1. At least 48 hours prior to the hearing, counsel must call Court Call, an independent conference call company, to arrange their telephonic appearance. Counsel may reach Court Call at (888) 882-6878.
2. After Court Call has confirmed a telephonic appearance, counsel must immediately notify the courtroom deputy of counsel's approved telephonic appearance. The courtroom deputy may be reached at (818) 587-2815.

Emergency Procedure (Approval requested without 48 hours notice)

If an unexpected emergency arises that prevents counsel from following the standard procedure detailed above, counsel must telephone chambers and obtain a law clerk's approval to appear telephonically. A law clerk will only approve tardy requests for legitimate and unanticipated emergencies. Once approved, counsel must contact Court Call to arrange a telephonic appearance. If Court Call is not able to accommodate counsel's late request or if the Judge's law clerk denies the request, counsel will not be permitted to appear telephonically and counsel must make an appearance in court, as usual.

**Individuals choosing to appear telephonically do so at their own risk. Hearings generally will not be rescheduled due to missed connections. Furthermore, in deciding to appear telephonically, counsel is agreeing to waive any prejudice attributable to quality deficiencies or irregularities of the record that may result.**

**Please be advised that Judge Tighe does not permit telephonic appearances in which a cellular telephone is being used.**